

IT Technical Job Classification

IT Job Title: Telecom Technician

State Job Title:

Classification: T430

Pay Grade:

Job Summary

Under general supervision assists in installing, monitoring, maintaining and testing the universities voice, video and data networks, especially the universities telephone system, peripheral equipment, cables and wiring for the computer data network. May assist in the installation of satellite downlink and maintaining a PBX

Essential Duties:

- Installs, troubleshoots, maintains and tests the telephone network which could include a PBX system.
- Assists in providing telephone service to residence halls.
- Installs, troubleshoots and tests the cable plant, fiber optics and copper data networks.
- Prepares documentation and reports on the cable plant and circuits.
- Maintains the cable plant records for cable plant wiring and other signal types such as security, swipe card systems, food services, etc.
- Maintains the repair work area and maintains an item inventory and reorders as required.
- Performs other work assignments as requested.

Education

Associate Degree in electronic or computer technology or equivalent experience.

Experience

Requires two year experience in the support of a telecomm network.

Leadership.

May supervise student assistants