

IT Technical Job Classification

IT Job Title: Senior Security Analyst/ Security Analyst II

State Job Title:

Classification: T660

Pay Grade:

Job Summary

Under general supervision is responsible for data security and privacy policies and procedures that govern the access to the universities computer networks and servers. Works with departments to create, document, implement and manage policies and procedures to ensure the integrity of the universities computer systems.

Essential Duties:

- Develops and manages security policies and procedures to be used by faculty, staff and students.
- Works with various committees and departments to develop these policies and procedures. Participates in all planning for computer hardware and network installation.
- Participates in security investigations and violations and recommends policies and procedures to correct security violations
- Is the primary individual to represent the department of Information Technology and other university groups such as university police, etc.
- Investigates and defines security needs, plans, develops, implements and monitors these security procedures.
- Documents hardware and software security policies and procedures
- Attends security seminars or conferences on security related issues and maintains his or her knowledge of state of the art security systems.
- Performs other duties as required

Education

A Bachelor's degree in Computer Science or a related field is required

Experience

At least five years of experience in a computer network environment, working with Security systems and application systems, is required

Leadership

May be required to supervise other Security Analysts